

POLICE LIEUTENANT
(Promotional Class)

DISTINGUISHING FEATURES OF WORK

This is responsible supervisory Law enforcement work concerned with assisting in the directing of, and on the spot supervision of the operations of assigned shifts of the police department. Incumbents in this class will observe and supervise individual police officers, subordinate supervisors, or separate groups of subordinates at their duty posts wherever located in the city to assure their correct performance of assigned duties. In the absence of the Police Chief, the Police Lieutenant with the most seniority will assume command of the police department.

Considerable independent initiative is exercised, although supervision is received from the Police Chief.

EXAMPLES OF WORK

(Note: The examples listed below indicate only the general type of work performed in these positions and are not intended to restrict duties to those listed.)

Assists the supervising officers on assigned shifts.

Patrols the city by automobile or on foot, observing operations and activities of subordinate police officers.

Gives on the spot supervision to subordinate officers or offers assistance as indicated.

Notes and reports any breach of duty by subordinates or takes direct corrective action as indicated or in accordance with established procedure.

Inspects personnel for proper wearing of uniform and appearance.

Makes arrests in accordance with the law.

Instructs, directs, and trains subordinate officers at the police station and at duty posts.

Examines prepared, general or detailed reports on shift operation in accordance with established procedures.

Performs related police work as required or as indicated.

QUALIFICATION REQUIREMENTS

Unless otherwise specified, all requirements listed below must be met by the filing deadline for application for admission to the examination.

Must meet all requirements of the Municipal Fire and Police Civil Service Law, including being a citizen of the United States, and of legal age.

After offer of promotion, but before beginning work in this class, must pass a physical examination, the selection and administration of which shall be authorized by the Appointing Authority, designed to demonstrate good health and physical fitness sufficient to perform the essential duties of the position, with or without accommodation.

Must possess a valid driver's license.

Must be a regular and permanent employee in the class of Police Sergeant for at least one (1) year immediately preceding closing date for application to the board.

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Rev	09-22-93
	11-30-94
	04-21-11